



Sixty-Third Annual District Nine Conference

**Courtyard Marriott & Towne Place Suites Marriott
Grapevine, Texas**



Conference Registration Packet

To be distributed to ALL Club members

INSIDE

| | | | |
|----------------------------|---|--------------------------------------|----|
| Invitation to Conference | 2 | Friday Fun Night | 9 |
| Registration Form | 3 | Memorial Form | 10 |
| Registration Form Guest | 4 | Foundation Auction Form | 11 |
| Registration Form ASTRA | 5 | Club Display Form | 12 |
| Hotel Information | 6 | Vendor Application | 13 |
| International Visitor | 7 | Program Ad Form | 15 |
| Workshop Information | 7 | Preliminary Agenda | 16 |
| Keynote Speaker | 8 | First Timers Information | 17 |
| All Conference Workshop | 8 | Delegates and Alternates Information | 18 |
| Conference Service Project | 8 | Traditions and Etiquette | 19 |



CALL TO CONFERENCE

Dear Altrusans and Astra Members of the Mighty Ninth,

On behalf of the District Nine Board of Directors, I am excited to cordially invite you to attend our Sixty-Third Annual Altrusa International District Nine Conference at the Courtyard and Towne Place Suites by Marriott to be held in Grapevine, Texas on April 26-28, 2019. The theme of our Conference is “Play it Again District Nine”. This will be our Grand Finale of this biennium! This event will be hosted by Altrusa International of Dallas.

This Conference Packet is presented to you to hopefully give you enough information to get the beat going and entice you to register early and get those hotel reservations now! These hotels are joined together and also have plenty of conference space attached. We have once again changed a few things up, so you won’t want to miss this one!

If you have attended conference regularly, you will notice some changes in the schedule and also notice that we have added a fifth meal to your registration. **Yes – you read that correct....all meals during conference are included!!** From Friday night to Sunday morning, all meals are included. If you have never attended conference before....please come and learn what District Nine “The Mighty Ninth” is all about. There is a First-Timers event on Friday afternoon that will introduce you to our past and present, and show you how you can be a part of our future!



Please share this with your Astra members and encourage them to attend Saturday daytime events. There is a separate registration form for ASTRA included in this packet which allows ASTRA members to add on the Governor’s banquet.

If you have any questions, please do not hesitate to contact me or any member of our Conference Committee:

Program Chair Mary Pearson marybp21@gmail.com

Conference Co-Chairs Gillian Allen gillianallen.altrusa@gmail.com
 Karen Wise wisekr59@gmail.com

Governor Linda Moore moorelindac@yahoo.com

The information in this packet will give you a little insight of what is in store for you in April, so please make plans to attend! You will not want to miss this event!! We look forward to seeing you very soon! Let’s keep “Setting District Nine to Music”!

Big Altrusa Hugs,

Linda Moore

Linda Moore
Governor, Altrusa District Nine



ALTRUSAN REGISTRATION FORM

Please print legibly.
Your registration will be confirmed via email

Name _____ Altrusa International of _____

Address _____ City _____ Zip _____

Email _____ Cell _____

Please be aware that your attendance at Conference is your consent to be included in photos and/or videos for the future use of District Nine. If you do not consent, you may opt-out by requesting an opt-out form when you register at Conference

Check all that apply.

- | | | |
|---|---|---|
| <input type="checkbox"/> International Representative | <input type="checkbox"/> Past International President | <input type="checkbox"/> Conference Delegate |
| <input type="checkbox"/> District Officer | <input type="checkbox"/> Past District Governor | <input type="checkbox"/> Conference Alternate |
| <input type="checkbox"/> Club President | <input type="checkbox"/> District Committee Chair | |
| <input type="checkbox"/> First-Timer | <input type="checkbox"/> District Committee Member | |

NO REGISTRATIONS AFTER APRIL 15

Registration: Includes five meals, workshops, business sessions, and conference materials.

| | |
|------------|------------|
| Early-Bird | Postmarked |
| Postmarked | March 16 - |
| BEFORE | April 15 |
| March 15 | |

\$210 \$250

For Guest(s) OR ASTRA members please fill out the Guest or ASTRA Registration Form included in this packet.

Saturday Night Governor's Banquet

Please indicate preference Beef Salmon

While EVERY effort will be made to accommodate all dietary restrictions, please understand we cannot meet ALL PREFERENCES. If you have a medically necessary restriction please include details.

Please indicate Vegetarian or Gluten Free in notes below and efforts will be made to accommodate.

Dietary Notes:

| | | |
|---|-----------------------------|--|
| Total Amount Enclosed: \$ _____ | Make checks payable to: | Altrusa District Nine Conference |
| | Email/mail registration to: | c/o Phyllis Meyerson |
| Paying with <input type="checkbox"/> Check <input type="checkbox"/> Credit Card | | Altrusa District Conference Reg. |
| <i>(please check one)</i> | | 133 East View Court |
| | | Double Oak, TX 75077 |
| | | phylliscmeyerson@gmail.com |

IF PAYING WITH CREDIT CARD PLEASE CLICK ON THIS LINK AND ENTER CREDIT CARD INFORMATION:

<https://events.altrusadallas.org/>

Registration form AND payment must be received for complete registration

NO REFUNDS AFTER April 5, 2019

Conference Hotel Information:
Courtyard Marriott & Towne Place Suites
2200 Bass Pro Court
Grapevine, TX 76051
CYM 817-251-9095
TPS 817-421-6121

Room Rates \$119/night
Special rate is available while block lasts or April 5, 2019.

All Rooms are Suites. Attendees are responsible for their own hotel reservations. Click on the link below to book your room.

Book your group rate for Altrusa International District Nine

Did you order a Handicap Accessible Room?

Yes No



GUEST REGISTRATION FORM
(for non-Altrusans)

Please print legibly.
Your registration will be confirmed via email

Name _____ Guest of Altrusan from Altrusa International of _____

Address _____ City _____ Zip _____

Email _____ Cell _____

Please be aware that your attendance at Conference is your consent to be included in photos and/or videos for the future use of District Nine. If you do not consent, you may opt-out by requesting an opt-out form when you register at Conference

| | Friday Fun Night | Foundation Breakfast | Awards Luncheon | Governor's Banquet |
|---|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| MEALS ONLY Registration: No workshops, business sessions, or conference materials. | \$65 <input type="checkbox"/> | \$50 <input type="checkbox"/> | \$55 <input type="checkbox"/> | \$65 <input type="checkbox"/> |

Saturday Night Governor's Banquet

Please indicate preference Beef Salmon

****While EVERY effort will be made to accommodate all dietary restrictions, please understand we cannot meet ALL PREFERENCES. If you have a medically necessary restriction please include details.***
Please indicate Vegetarian or Gluten Free in notes below and efforts will be made to accommodate.*

Dietary Notes:

Deadline for all guest registrations is April 5, 2019.
Any guest registrations after that date will be based on space availability only.

Total Amount Enclosed: \$ _____

Make checks payable to:
Email/mail registration to:

Altrusa District Nine Conference
c/o Phyllis Meyerson
Altrusa District Conference Reg.
133 East View Court
Double Oak, TX 75077
phyllismeyerson@gmail.com

Paying with Check Credit Card
(please check one)

IF PAYING WITH CREDIT CARD PLEASE CLICK ON THIS LINK AND ENTER CREDIT CARD INFORMATION:
<https://events.altrusadallas.org/>

Registration form AND payment must be received for complete registration
NO REFUNDS AFTER April 5, 2019

Conference Hotel Information:
Courtyard Marriott & Towne Place Suites
2200 Bass Pro Court
Grapevine, TX 76051
CYM 817-251-9095
TPS 817-421-6121

Room Rates \$119/night
Special rate is available while block lasts or April 5, 2019.

All Rooms are Suites. Attendees are responsible for their own hotel reservations. Click on the link below to book your room.

Book your group rate for Altrusa International District Nine

Did you order a Handicap Accessible Room?

Yes No



ASTRA REGISTRATION FORM
(for active ASTRA members only)

Please print legibly.
Your registration will be confirmed via email

Name _____ ASTRA Club of _____

Address _____ City _____ Zip _____

Email _____ Cell _____

Please be aware that your attendance at Conference is your consent to be included in photos and/or videos for the future use of District Nine. If you do not consent, you may opt-out by requesting an opt-out form when you register at Conference

ASTRA Registration: \$50 includes admission to Foundation Breakfast and Awards Luncheon.

If you choose to register for the Governor's banquet: Add an additional \$65.

Saturday Night Governor's Banquet

Please indicate preference Beef Salmon

****While EVERY effort will be made to accommodate all dietary restrictions, please understand we cannot meet ALL PREFERENCES. If you have a medically necessary restriction please include details.***
Please indicate Vegetarian or Gluten Free in notes below and efforts will be made to accommodate.*

Dietary Notes:

Total Amount Enclosed: \$ _____ Make checks payable to: **Altrusa District Nine Conference**
Email/mail registration to: c/o Phyllis Meyerson
Altrusa District Conference Reg.
133 East View Court
Double Oak, TX 75077
phylliscmeyerson@gmail.com

Paying with Check Credit Card
(please check one)

IF PAYING WITH CREDIT CARD PLEASE CLICK ON THIS LINK AND ENTER CREDIT CARD INFORMATION:
<https://events.altrusadallas.org/>
Registration form AND payment must be received for complete registration
NO REFUNDS AFTER April 5, 2019

Conference Hotel Information:
Courtyard Marriott & Towne Place Suites
2200 Bass Pro Court
Grapevine, TX 76051
CYM 817-251-9095
TPS 817-421-6121

Room Rates \$119/night
Special rate is available while block lasts or April 5, 2019.
All Rooms are Suites. Attendees are responsible for their own hotel reservations. Click on the link below to book your room.

Book your group rate for Altrusa International District Nine

Did you order a Handicap Accessible Room?
 Yes No



WELCOME

Courtyard and TownePlace Suites by Marriott DFW Airport North/Grapevine is a stunning combination of comfort and connectivity. This state-of-the-art, uniquely dual-branded hotel is conveniently located between Dallas and Fort Worth, just 3 miles north of DFW International Airport.

With this property, we have united the iconic Courtyard brand (181 rooms) and rising TownePlace Suites brand (120 suites) under one roof. We offer spacious accommodations with modern and welcoming design, luxurious bedding and a technology-ready environment.

MEETING SPACE

Our space includes 20,000 square feet of flexible meeting and pre-function space, which includes our magnificent 10,182 square foot Silverlake Ballroom crowned with a chandelier made with 974,000 sparkling crystals.

Whether you are planning a meeting, convention, wedding reception, company gala or any other social event, our in-house sales and event planning team will help create a custom event and attend to each and every detail to ensure a seamless and enjoyable experience for all of your guests and participants.

AMENITIES & SERVICES

- Complimentary Wi-Fi access
- Outdoor swimming pool
- Courtyard patio with grill, fire pit and arbor
- State-of-the-art fitness room
- Fully-equipped Business Center
- Complimentary guest laundry facility
- Same-day valet and dry cleaning
- Bistro Plus (open for breakfast, lunch and dinner Monday-Friday and breakfast and dinner on Saturday and Sunday)
- Complimentary shuttle service to and from DFW International Airport
- Marriott Rewards

LOCAL ATTRACTIONS

- AT&T Stadium (Cowboys Stadium)
- The Ballpark in Arlington
- Bass Pro Shops
- Cowboys Golf Club
- Fort Worth Stockyards
- Grapevine Golf Course
- Grapevine Mills Mall
- Grapevine Wineries and Wine Tasting Rooms
- LEGOLAND Discovery center
- Main Street Grapevine
- Rainforest Café
- SEALIFE Grapevine Aquarium
- Six Flags Over Texas & Hurricane Harbor

COURTYARD[®]
Marriott

TOWNEPLACE
SUITES[®]
MARRIOTT

2200 Bass Pro Court • Grapevine, TX 76051
COURTYARD 817.251.9095 | TOWNEPLACE 817.421.6121
MARRIOTTGRAPEVINE.com



**INTERNATIONAL REPRESENTATIVE
Leanne Milligan
Altrusa International President
Altrusa International, Inc. of Te Awamutu,
New Zealand District Fifteen**

Leanne currently serves as our International President. A member of Altrusa since 1994, over the years Leanne has undertaken roles at all levels of Altrusa. She has held many offices in her club, and on the District level, serving as District Governor 2009-2011. Also on the International level, she was a member of the 2001-2003 Bylaws Resolutions and Recommendations Committee and in 2003-2005 chaired the Service Development Committee. In addition, she was a member of the 2009-2011 International Long Range Strategic Planning Committee and Co-chair of the Governor’s Council. Leanne has served on the International Board as Treasurer, Vice President and President Elect. In 2016-2017 Leanne is also chaired the Centennial Committee.



Asked why she does so much “stuff” for Altrusa, Leanne replied “it is simple really – I will never be able to give back to Altrusa as much as I have received. Altrusa is a builder of leaders and it has taken me from a shy, young women who wouldn’t say boo to a goose to someone who can stand up in front of an audience and speak. Altrusa and the support of Altrusans in my own club, district and internationally has made me who I am”.

Leanne is a fully qualified Chartered Account since 1994 (equivalent of the United States CPA), working in corporate, public practice and audit sectors in manufacturing, agribusiness, property development, retail and distribution industries. For these past nineteen years, she has been working for Waitomo Group Ltd. as the Chief Financial Officer and is responsible for financial reporting, systems development and strategic/business planning. Leanne is fortunate that she has the support of Waitomo’s Board in giving her flexibility to travel to fulfill her Altrusa duties.

In addition to her other professional interests, she currently serves as the Immediate Past Chair of the Board of Trustees for MS Waikato Trust and is a member of the Board for the Assistance Dogs of New Zealand Trust.

She has lived in Te Awamutu for the past twenty five years and is single with one very spoiled cat. She enjoys scrap booking, card making, and cake decorating, walking, and reading if time permits. Her main passion, (some might call it an obsession) is collecting soft toys, with over 8,000 in her collection. She is always on the look out for something she doesn’t have!



2:00 to 4:30 President-Elect Training
2:00 to 3:15 Treasurer Training
3:30 to 4:30 Secretary Training

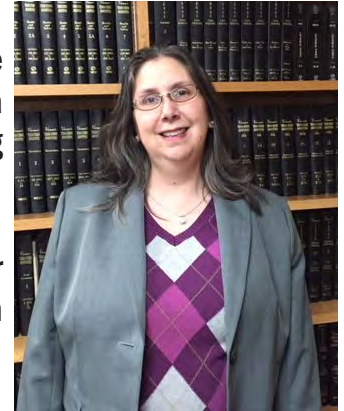
Also Available for Altrusans on Friday:
2:00 to 4:00 Let’s Chat about Communication
Websites and “What’s App”



KEYNOTE SPEAKER

Brooke B. Grona-Robb is an Assistant District Attorney in Dallas County, Texas. Brooke received her law degree from the University of Texas School of Law in 2000. She is a Deputy Chief Prosecutor of the Crimes Against Children Division and has been prosecuting Human Trafficking and Internet Crimes Against Children cases for the past 13 years.

Brooke will speak to us about human trafficking statistics in Dallas County and all over Texas. She will tell us about prosecuting human traffickers and her experiences with those offenders and their victims.



ALL CONFERENCE WORKSHOP

Rebekah Charleston is the Executive Director of Valiant Hearts, a consultant with the National Criminal Justice Training Center, mother, honors graduate student, and advocate for victims of human trafficking. She is passionate about this issue because at the age of 17 she ran away and became a victim of human trafficking for more than ten years. She had multiple traffickers and was not able to escape until the federal authorities finally became involved. As a survivor, Rebekah has wisdom to impart and a story that will help you understand the issue, as well as shedding light on what happens here in America. Rebekah's story is one of hope and restoration.

Human trafficking has never been more prevalent than now and it is taking place right beneath our noses in our communities. Listen as Rebekah Charleston shares her personal journey through more than 10 years of sex trafficking and uncovers how she was able to escape and find healing. Rebekah's story is one of hope and restoration.



SERVICE PROJECT

The focus of our 2019 Service Project will be helping the victims of human trafficking. One of the most important ways to help victims is to give them the ability to get away, and stay away, from their abusers, which requires money.

Individuals and clubs can support this service project in three ways:

- (1) Donate gas cards in the amount of \$10, Visa or Mastercards in the amounts of \$10 to \$25, and Target or WalMart cards in the amounts of \$10 to \$25. These cards will be distributed to several shelters for human trafficking victims in the Dallas/Fort Worth area.
- (2) Each club is asked to donate a spice basket filled with suggested spices and cooking utensils or other items and should be a suitable size to be a centerpiece for the Foundation breakfast and Awards Luncheon. These baskets enable women from all over the world to enjoy a taste from their home countries. Presidents will receive the suggested list of spices and a picture of a sample spice basket from Governor Linda Moore in February's Presidents' newsletter.
- (3) See Friday Night Fun Night page for another way to participate.

The "All Conference" Workshop Speaker is the Executive Director of one of those shelters, Valiant Hearts. You can learn more about Valiant Hearts at <https://www.valianthearts.org>. As noted on the shelter's website, "There are 45.8 million slaves in the world today. 22% of those are sex slaves."

Join Altrusa International of District Nine for these presentations and impact the lives of survivors to help them not only survive but to thrive. Learn how you can impact the lives of survivors in your community.



Friday Fun Night

Altrusans in District Nine always know how to have a great time, and this year will be no exception! We are excited to announce our plans - Read on to find out the details!



Theme

Altrusans are always keen to support Literacy, so this year we would like every club to choose a children's book and to **DRESS UP** as characters from that book! It will be fun to see how many different ideas we come up with. We would **REALLY** appreciate it if the club would also bring at least three or four copies (or more!) of the book with them to conference - we plan to use them as centerpieces to decorate the tables for the **Friday Fun Night**.



We suggest that every club arrange to insert suitable wording into the inside cover of the book, indicating the club that donated the book and any other wording they feel appropriate. The books will be gathered after the fun night and will be donated to Dallas Children's Advocacy Center. Among its many programs, DCAC has a High Risk Youth program working on child trafficking cases in Dallas County.

Entertainment

Our evening's entertainment will be provided by the unique, indisputable talents of **The Cat Daddies!** Yes fellow Altrusans...we can dance the night away to a live band of some well known musicians...

Remember....what happens at Conference....stays at conference.....!!!





A MEMORIAL SERVICE FOR OUR DISTRICT NINE ALTRUSANS, who have passed away during the last club year, will be held on Sunday morning at Conference. District Nine Clubs may honor deceased members with a special memorial by sending in the form below.

MEMORIAL REQUEST FORM

Altrusa International of _____

Name of deceased member _____

Date of birth: _____ Date deceased: _____ Member of Altrusa since: _____

Photo included: Yes No List any memories or stories you would like to share, use box below

Submitted by: _____

Contact phone number _____

Contact Email _____

Contact information of member who will participate in Memorial Service at Conference:

Name: _____

Contact phone number: _____

Contact Email: _____

Any Club, District or International offices held?

Please submit this completed form and phone no later than March 15, 2019 to:*

**Chris Tolbert c/o Mary Black Pearson
3809 S. Gen. Bruce Drive, Suite 103
Temple, TX 76502**

***Electronic transmission of photo and biography preferred**

Email form and photos to ctolbert99@aol.com.

If a member of your club passes away after March 15th, please contact Chris Tolbert as soon as possible.



Each Club is asked to contribute at least one item, minimum value of twenty-five dollars, to the District Nine Conference Silent Auction. All proceeds from the auction will benefit the Altrusa International Foundation.

DISTRICT NINE CONFERENCE SILENT AUCTION DONATION FORM

Please type or print clearly for proper bid sheet completion.

Altrusa International of _____ wishes to donate the following:

Auction Item Description: _____

Retail Value of Item: _____

Comments or Special Instructions:

Please email completed form by April 1, 2019 to: Wendy Santiago wendy@santiagolegalservices.com

*To ensure we have space for your item and can prepare a proper bid sheet, please complete the form above for **EACH** auction item. The forms need to be submitted no later than April 1st.*

Please bring you auction items to the Foundation Auction Room any time after 11:00 am on Friday.



Clubs are invited to create a **CLUB DISPLAY** to highlight their activities. Displays will be on exhibit in the meeting room (Silverlake C & D). Each Club Display is eligible to win a Club Display Award. Awards will be announced on Sunday morning of Conference!

Your club **MUST** reserve a space for presentation of a club display. Be creative and share the amazing difference your Club has made in your community over the past year! Space and placement will be limited based on the number of reservations submitted. Clubs should plan for approximately half of an 8' table depending on the number of reservations received by the deadline.

CLUB DISPLAY FORM

Deadline to request display space is April 1, 2019

Please type or print clearly.

Altrusa International of _____ wishes to reserve a table for our Club display at Conference.

Club Display Contact Name: _____

Contact Phone: _____

Contact Email: _____

Please send completed form by April 1, 2019 to:

Pat Pirtle
2820 Fossil Creek Drive
Midlothian, TX 76065
p.pirtle@hotmail.com

Please bring your club display to the meeting room (Silverlake C & D) any time after 11:00 am Friday.

Club displays can be an effective recruiting and marketing tool. Clubs are encouraged to use their displays for that purpose. Bonus points will be given to displays that are constructed allowing for ease of portability and for the quantity and quality of publicity. If interested in the criteria for judging please email p.pirtle@hotmail.com.



Altrusa International District Nine is pleased to invite you to be a part of the 63rd District Nine Conference. We will welcome members from all of the state of Texas. We expect to host more than 300 attendees. Please be sure to bring plenty of merchandise.

VENDOR FAIR GENERAL INFORMATION, RULES AND PROCEDURES

- Your application will be considered for a table based upon criteria such as quality, uniqueness of the merchandise, and price point. Altrusa International District Nine reserves the right to limit vendors and name brand. Selections will be made on a first come, first serve basis.
- Meals and other accommodations are NOT included.
- Table assignments will be assigned by Vendor Coordinator.
- All Vendor applications are non-refundable after March 31, 2019.
- Registration/setup begins at 8:30 am on Friday, April 26. NO EARLY SETUP will be permitted. All vendors will need to check-in at the Vendor Registration Desk PRIOR TO set up.

BOOTH SIZE: All booths include 8' table and two chairs. All spaces are approximately 10' x 10'. Registration fees are as follows:

- \$135 if paid by March 15, 2019; \$185 if paid by March 31, 2019
- Skirting is NOT included; please bring your own table coverings.
- Electricity IS available at no additional cost. (Please bring your own extension cord.)
- A vendor MAY bring additional tables; however, they must fit within their assigned space.

LOCATION: Courtyard & TownePlace Suites DFW Airport North, 2200 Bass Pro Court, Grapevine, TX 76051

SETUP: NO EARLIER than 8:30 am on Friday, April 26. MUST be completed by 12:30 pm that date.

TEAR DOWN: NO LATER THAN 11:00 pm on Saturday, April 27. (NO SALES allowed on Sunday, and all vendor merchandise must be out of the Vendor area by 11:00 pm on Saturday.)

SECURITY: Altrusa International District Nine disclaims any and all liabilities for damages to or theft of display or exhibited materials.

We have contracted with the City of Grapevine Police Department to provide SECURITY in the Vendor Area from 10:00 pm Friday – 8:00 am Saturday. Please bring table covers to cover your merchandise. Vendors MUST man their booth space by 8:00 am on Saturday.

VENDOR FAIR HOURS:

Friday 4/26 – 1:00 pm – 10:00 pm
Saturday 4/27 – 8:00 am – 5:30 pm

All vendors must vacate the premises NO LATER THAN 11:00 pm on SATURDAY 4/27.



VENDOR APPLICATION

Vendor Business/Organization Name _____

Contact _____

Mailing address _____

City _____ State _____ Zip _____

Phone # Cell _____ Day _____ Evening _____

E-mail address _____ Website _____

Signature of Business Owner _____

ARE YOU CURRENTLY AN ALTRUSA CLUB MEMBER? Yes (which club _____) No

of Booths Requested (check one) 1 2 3

DESCRIPTION OF ITEMS TO BE SOLD/DISPLAYED OR SERVICES PROVIDED

(Alcoholic beverages in any form cannot be sold.)

Other comments for the consideration of your application:

The deadline for Vendor Applications is March 31, 2019. Interested Vendors are encouraged to return completed applications, supporting materials, and booth pictures as soon as possible. The timeliness of receipt of vendor applications may be a factor in the selection decision and space accommodations. Your application will be considered complete when payment has been received. If you are selected as a Vendor in the Conference Vendor Fair, you hereby agree you will accept the Vendor Fair Rules and Procedures (please refer to Vendor Fair General Information, Rules and Procedures.

For questions, please contact Districtnineconf@gmail.com.

Please send completed form and check made payable to Altrusa District Nine Conference to:

2019 Conference Vendor Fair
c/o Kay Thibodeaux
8705 Honeysuckle Dr.
Lantana, TX 76226



AD PLACEMENT FORM

Please consider a business advertisement, an ad for your annual club fundraising event, a personal celebration announcement, congratulations to a special Altrusan friend or family member, or an "in-memory of" page in the Conference program this year. (NOTE: ONE AD PER FORM)

Name of advertiser _____ Phone _____

Email _____

Please indicate the size of your ad by checking the appropriate box below:

FULL PAGE AD \$300 - 8-1/2 X 11 inches

HALF PAGE AD \$150

QUARTER PAGE AD \$75

BUSINESS CARD AD \$25

Special instructions:

****DEADLINE FOR AD SUBMISSION IS MARCH 15, 2019****

Please email completed form and digital artwork to bsainz@multiforms.com

ALSO mail check and copy of form to:

Altrusa District Nine Conference

c/o Phyllis Meyerson

Altrusa District Conference Reg.

133 East View Court

Double Oak, TX 75077

phyllismeyerson@gmail.com

****ANOTHER OPPORTUNITY****

If your business is interested in placing promotional items in our conference goody bag please consider providing 300 items by March 15, 2019.

There is no charge to include your items! Looking for notepads, snack items, hand sanitizers, etc.

Contact Felicia Holmes at feliciah0101@gmail.com



PRELIMINARY CONFERENCE SCHEDULE

FRIDAY, April 26:

| | |
|----------------------|---|
| 8:30 am to 11:30 am | District Nine Board of Directors' Meeting |
| 10:00 am to 6:00 pm | Registration and Credentials Open |
| 10:00 am to 6:00 pm | Club Display and Foundation Silent Auction open |
| 12:00 pm to 1:30 pm | Leadership Luncheon (by invitation from District Nine Board) |
| 12:00 pm to 10:00 pm | Vendor Fair open |
| 1:30 pm to 2:00 pm | Governor Elect Blair's Program Team Meeting |
| 2:00 pm to 4:30 pm | Workshops (President-Elect, Secretary, and Treasurer) |
| 2:00 pm to 4:00 pm | Communications Workshop (open to all attendees on website management and use of "apps") |
| 4:30 pm to 5:15 pm | First-timers workshop |
| 5:30 pm to 6:15 pm | Delegate Briefing and Candidate forum (All delegates, alternates, current board members, past governors and all nominees for elected board positions need to attend) |
| 6:30 pm to 7:15 pm | OPENING SESSION |
| 7:45 pm to 10:00 pm | Friday Fun Night with Cash Bar (dinner included with registration for Altrusans)* |

SATURDAY, April 27:

| | |
|----------------------|--|
| 7:00 am to 10:30 am | Registration and Credentials Open |
| 7:30 am to 8:45 am | Foundation Breakfast (included with registration for Altrusans and ASTRA members)* |
| 8:30 am to 6:00 pm | Vendor fair open |
| 9:00 am to 10:45 am | Business Session |
| 10:45 am to 11:15 pm | Voting |
| 11:45 pm to 1:15 pm | Awards Luncheon and Keynote speaker (included with registration for Altrusans and ASTRA members; Guests must specifically pay for this portion of the event using Guest registration form.)* |
| 1:15 pm to 1:30 pm | Business Session shall resume at close of luncheon (same space as luncheon) |
| 2:00 pm to 3:00 pm | All Conference workshop |
| 3:15 pm to 4:30 pm | Workshops |
| 6:30 pm to 7:30 pm | Club Photos |
| 6:30 pm to 10:00 pm | Cash Bar |
| 6:30 pm | Line-up of Altrusa Dignitaries and head table |
| 7:00 pm to 9:00 pm | Governor's Banquet and Installation of New Board (included with Altrusans' registration)* |
| 9:00 pm to 10:00 pm | Reception to Honor Incoming Governor and all Past Governors |

SUNDAY, April 28:

| | |
|---------------------|---|
| 7:30 am to 8:30 am | Thank you Breakfast (included with registration for Altrusans)* |
| 8:00 am to Noon | Exhibits and Auction items to be removed |
| 8:30 am to Noon | Memorial Service and Closing Session |
| 12:30 am to 3:00 pm | District Nine Board of Directors' Meeting |

*Altrusan Registration form includes 5 meals.
 ASTRA registration form includes Foundation Breakfast and Awards Luncheon.
 Guests must register for each meal specifically.

Times and schedule are subject to change.



FIRST TIME CONFERENCE ATTENDEES

A fabulous weekend is planned for you. All fun! Ask any Altrusan about Conference and you'll hear fond memories of their own first Conference. Your first Conference will be memorable, too!

Registration

Fill out the registration form and send it with your fee. Please be sure to indicate on the form that you are a "First-Timer".

Pre-Conference

Please carefully read through this packet of information for details on the Conference schedule and activities, workshops, attire and donations to the Conference Service Project. Discuss travel arrangements and hotel accommodations with your club members.

Check-In

Conference begins on Friday. Upon your arrival, check-in at the registration table to pick up your registration packet along with your name tag, ribbons and meal tickets.

First-Timers Event

Your Conference Program will be included in your registration packet. Please make note of the Friday afternoon First-Timers Session. Please make every effort to make it to this session. You will learn what to expect at Conference, meet some District and International dignitaries, and have a LOT of fun!

Special Surprises for First-Timers

We will have some surprises for you throughout the weekend. Special gifts from our board members are drawn for a few lucky winners. One First-Timer who is registered as such by Saturday morning will receive the honor of participating in the processional at the Governor's Banquet.

**F
I
R
S
T

T
I
M
E
R
S**



DELEGATES AND ALTERNATES

The number of Delegates each Club receives is calculated as of January 1, 2019, as described in the District Bylaws: Each Club in good standing with International with a total Active membership of fifteen (15) or less, for whom dues have been paid to International, and to the District where applicable, shall be entitled to one (1) Delegate and one (1) Alternate. For each additional fifteen (15) members or portion thereof, a Club shall be entitled to one (1) additional Delegate and Alternate up to a maximum of five (5) Delegates and five (5) Alternates.

Pre-Conference

Discuss the District Board of Directors candidates with your club members. Be sure, as a Delegate or Alternate, you understand the wishes of your club so your vote reflects the candidates your club endorses. Nominees for the Board of Directors are being announced in the Winter Edition of the News of the Mighty Ninth.

Credentials

Upon arriving at Conference, Delegates and Alternates will check-in at the Registration table to pick up registration packets. Proceed to the Credentials table to collect voting credentials. A Delegate must be accredited to be eligible to vote, and **ONLY** Delegates (not Alternates) should cast votes. Alternates will be seated in the Delegate/Alternate section and will attend the Delegate Briefing to be informed on the issues.



Delegate Briefing

Delegates and Alternates **SHOULD** make every effort to attend the Delegate Briefing on Friday afternoon before the opening session. This briefing is important as you will be hearing the rules of elections, hearing the proposed budget and the upcoming biennium Long Range Strategic Plan presented by Governor-Elect Beth Blair. Also, this year we will be holding a Candidate Forum that will only take place during the Delegate Briefing. Each candidate will have time to give you a little information about them. Your attendance will ensure you are properly informed.

Seating

Delegates and Alternates are afforded special seating in the meeting room during business sessions.

The Issues

Voting will take place by secret ballot, immediately following the morning business session on Saturday. Delegates will be instructed on the process for casting ballots before dismissal from the business meeting. Only delegates may vote. All other voting will be done by a voice vote.



TRADITIONS AND ETIQUETTE

- During Friday's opening session, please stand as the board and other dignitaries enter the room. The Governor will ask you to be seated when appropriate.
- Please reserve the front row of seats at each business session for our Past Governors.
- Expect to stay through the Sunday morning session for the ultimate Conference Experience. There will be award winners announced Sunday morning and the 2019 Program Team will be introduced.
- When entering the banquet rooms for meals, for safety purposes, please do not tilt the chairs up to save seats and please be ready to show your name badge for entry.
- Please turn off all cell phones or at least set to vibrate during all Conference activities. Using the camera feature on your phone is appropriate, but please do not answer calls during the sessions. If you must take a call, please completely exit the room.
- Enjoy Conference and participate. You get what you put into each aspect of Altrusa!!

See you Soon!